



# APPLICATION FOR SPECIAL ORGANIZATION REGISTRATION PLATE

(PLEASE ALLOW 4-6 WEEKS FOR DELIVERY)

For Department Use Only  
Bureau of Motor Vehicles • PO Box 68293 • Harrisburg, PA 17106-8293

<b>A VEHICLE DESCRIPTION AND APPLICANT INFORMATION</b> (Complete this section exactly as information appears on current registration card.)				
Title Number	Current Reg. Plate #	Current Expiration	Make of Vehicle	Year
Last Name (or Full Business Name)	First Name	Middle Name	PA DL/Photo ID# or Bus. ID#	Date of Birth
Telephone Home ( )			Telephone Office ( )	
Street Address - Must list a street address. P.O. Box # alone is not acceptable.		City	State	Zip Code
NOTE: In conjunction with replacement of your plate, you will receive one registration card. If additional registration cards are desired, the fee is \$1.50 for each card. Number of Duplicate Registration Cards Requested @ \$1.50 each _____.				
<b>B TO BE COMPLETED BY ORGANIZATION</b>				
NAME OF ORGANIZATION: <b>WEST CHESTER UNIVERSITY</b> TAG TYPE: <b>M5</b>				
Name of Organization, Chapter, Post, Lodge, Employer, etc.				
Street Address		City	State	Zip Code
<b>C TO BE COMPLETED BY ORGANIZATION OFFICIAL</b> (See special instructions below)				
I certify that the individual named in Section A is a member in good standing of the organization listed in Section B.				
NAME OF ORGANIZATION OFFICIAL		TITLE	SIGNATURE	
<b>D APPLICANT SIGNATURE</b>				
I certify that all information given on this application is TRUE AND CORRECT and that when I cease to be a member of the above named organization, I will immediately return the registration plate to PENNDOT.				
X _____		APPLICANT'S SIGNATURE IN INK		DATE

## GENERAL INFORMATION REGARDING A SPECIALTY PLATE

- PLEASE ALLOW 4-6 WEEKS FOR DELIVERY.
- This application, with Sections A, D (if applicable), and E completed in full, must be returned to the organization official for submission to PennDOT. No applications sent directly to PennDOT by the organization member will be processed. The organization must complete Sections B and C. All applications must be sent to PennDOT by the organization.
- The applicant listed in Section A must be a registered owner of the vehicle as indicated on the vehicle's registration credential. If the vehicle is a leased vehicle, Form MV-1L, "Application for Lessee Information," must be completed and attached. (NOTE: Form MV-1L is available on our website at www.dmv.state.pa.us.)
- PennDOT charges an issuance fee of \$11. Participating organizations may charge an additional fee above the \$11 PennDOT fee. The organization fee is \$15. Therefore, the total fee due with this application is \$26. Fees must be made payable to the organization name of WCU Alumni Assoc.
- No specialty plate will be duplicated. If your plate is lost, stolen or defaced you will need to reapply for a specialty plate by completing this application and submitting it with the appropriate fees. Should you need an immediate replacement plate, please complete and submit Form MV-44, "Application for Duplicate Registration Card, Replacement of Registration Plate, Renewal Sticker or Weight Class Sticker," along with a fee of \$11. A standard issued plate will be issued until the replacement specialty plate can be provided. (NOTE: Form MV-44 is available on our website at www.dmv.state.pa.us.)
- Requests for specialty registration plates are restricted to passenger vehicles, trucks with a registered gross weight of not more than 10,000 lbs., trailers and motor homes. Motorcycles do not qualify for specialty registration plates.
- NO REFUND OF FEE will be issued when an applicant cancels a request after the order is placed.
- When the applicant ceases to be a member in the organization as listed in Section B, the registration plate must be returned to PennDOT. Complete Form MV-44 and submit a fee of \$11 for reissue of a regular series registration plate.
- Specialty plates are issued in number sequence unless requesting personalization.
- To avoid possible problems with citations with your old registration plate, return it to: Department of Transportation, Bureau of Motor Vehicles, Return Tag Unit, P.O. Box 68597, Harrisburg, PA 17106-8597 after you have received your specialty plate.
- If applying for a Fraternal Order of Police plate, the PA State Lodge seal and the PA State Lodge Recording Secretary signature must be affixed to this application.

Visit us at [www.dmv.state.pa.us](http://www.dmv.state.pa.us) or call us at:

In state: 1-800-932-4600 ♦ TDD: 1-800-228-0676 ♦ Out-of-State: 1-717-412-5300 ♦ TDD Out-of-State: 1-717-412-5380